

Borough of Buena Housing Authority
County of Atlantic
State of New Jersey

Regular Meeting

September 22, 2022, at 3:00pm

The Regular Meeting of the Borough of Buena Housing Authority was called to order by Chairperson Giovinazzi on Thursday, September 22nd, 2022, at 3:00 pm in person at 600 Central Avenue: Minotola, NJ 08341. The meeting was held in compliance with the Open Public Meetings Act and notice of the meeting was provided to the Daily Journal and The Press of Atlantic City.

Chairperson Giovinazzi read the “Sunshine Law Statement”

Roll call was taken.

The following commissioners were present:

Chairperson Giovinazzi
Commissioner Delano
Commissioner Cooper
Commissioner Petyan

Vice Chairperson Hoban was absent

The following individuals were also present Jacqueline Jones, Executive Director; Linda Avena, Accountant; Robert DeSanto, Solicitor, Ron Miller, Operations Manager, and Christine Trout, Site Manager.

Chairperson Giovinazzi then called for a motion to approve the minutes of the meeting held on May 19, 2022.

Commissioner Delano made a motion, and it was seconded by Commissioner Petyan. All were in favor except Commissioner Delano as he had been absent from that meeting.

Chairperson Giovinazzi then called for the Financial Report to be given.

The Financial Report was given by Linda Avena, Accountant.

Chairperson Giovinazzi called for a motion to approve the Financial Report.

Commissioner Delano made a motion, and it was seconded by Commissioner Petyan. All were in favor.

Chairperson Giovinazzi called upon Mrs. Jones to present her Executive Report.

Mrs. Jones stated that we do have one Vacancy. The Waiting List remains closed.

The Financial Statement was enclosed in the report.

Mrs. Jones said the auditors are still waiting for post-employment benefit information from the State to include the information in the audit for year ending 3/31/2021.

Mrs. Jones stated that the Budgets (Operating and Capital) for Fiscal Year Beginning 4/01/2023 thru 3/31/2024 will be reviewed with the board for approval and submission to the state at the next board meeting.

Mrs. Jones included the Program Statistics Report 4/2022 to 8/2022.

Mrs. Jones gave an update of the Lawsuit recapture and BHA received a positive result in June. A check in the amount of \$20,902.00, for the recapture of 2012 Operating Subsidy. The matter is now closed.

Mrs. Jones also mentioned that the concrete work (sidewalks and curbs) approved in April would be starting soon.

Mrs. Jones gave the Board Of Commissioners Training Program Status.
Shannon Petyan is in process.

The following Resolutions were then presented and passed as follows:

Resolution 2022-16 Approval of Monthly Expenses May 20, 2022, thru September 22, 2022

A motion was made by Commissioner Petyan and seconded by Commissioner Delano.
The motion was approved by unanimous vote.

Resolution 2022-17 Adoption Policy/Municipal Excess Liability JIF Ciber Risk Mgmt Comp Prog

Ron Miller explained that IDing info; Exception Personal Identifying info etc has caused Premiums to go up and deductibles to increase to \$25K.

A motion was made by Commissioner Delano and seconded by Commissioner Petyan.
The motion was approved by unanimous vote.

Resolution 2022-18 Adoption of BHA Personnel Policy

Mrs. Jones explained that the Employee Personnel Policy had been updated.

A motion was made by Commissioner Petyan and seconded by Commissioner Cooper.
The motion was approved by unanimous vote.

There was no one from the Public in attendance.

Mrs. Jones asked if there were any comments from the Board Members and there were none.

Chairperson Giovinazzi called for a motion to adjourn the meeting.

A motion was made by Commissioner Petyan and seconded by Commissioner Delano.
The motion was approved by unanimous vote.

The next meeting is scheduled for Thursday, December 15, 2022, at 3:00 pm.

Mrs. Jones made a suggestion to cancel the December meeting and reschedule for a date
in January 2023 - to be determined.

At 3:26pm the meeting was adjourned.

Respectfully submitted,



Jacqueline S. Jones
Executive Director